

**PROFORMA FOR SERVICE REGULARISATION IN
PGHM/SCHOOL ASSISTANT WITH EFFECT FROM _____**

1. Name of the Teacher :
2. Designation :
3. Present Place of Working :
4. Date of Birth :
5. Qualifications (Academic) :
(Professional) :
6. Date of First Appointment :
7. Category in which services have
Already regularized :
8. Date of entry into the present
Cadre :
9. Proceeding No.&Date in which
He/She was promoted :
10. Date from which services are
To be regularized :
11. Whether Departmental Tests
Passed if any :
12. Work and Conduct of the Teacher :
13. Other Remarks :

Station:

Date:

Signature of the Head of the Institution

Extra Ordinary Leave Certificate

This is to certify that Sri/Smt/Kum. _____,
Designation: _____, School: _____,
Mandal: _____, Medak District has _____ (availed /
not availed) extra-ordinary leave except casual leave during the period from
_____ to _____ (_____ days) as per Service Register.

Station :

Date:

Sign. of Head Master
with Seal

No Allegation Certificate

This is to certify that, there are no allegations/disciplinary cases pending
against Sri/Smt/Kum. _____, Designation: _____,
School: _____, Mandal : _____, Medak
District up to date as per the original Service Register.

Station :

Date:

Sign. of Head Master
with Seal